

Christine Baillie, Direct Dial: (01563) 576129

To: Councillors Taylor (Chair), Hay, Young, Reeves, D Coffey, L MacLean, Weir, McIntyre, Macrae, Wilson, Linton, Darnbrough, F MacLean, Jackson, Farrell, Faulds, Menzies, Ross, Dinwoodie and Carmichael.

7 November 2001

Dear Councillor

COMMUNITY SERVICES COMMITTEE - 14 NOVEMBER 2001

You are requested to attend a meeting of the **Community Services Committee** to be held on **WEDNESDAY 14 NOVEMBER 2001** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY JULIE ARMSTRONG

Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/ST

B U S I N E S S

INTIMATE APOLOGIES

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record, and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes:-

- 1.1 **LICENSING SUB-COMMITTEE OF 27 JUNE 2001 (Pages 1-2) (copy enclosed).**



2. **BUDGETARY CONTROL SUMMARY STATEMENT TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 3-5)** - Submit joint report dated 30 October 2001 (copy enclosed) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for the Community Services Department for the period ended 23 September 2001 (Period 6).

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3. **ABSENCE MANAGEMENT REPORT QUARTER 2 (2 JULY TO 30 SEPTEMBER 2001) (Pages 6-13)** - Submit report dated 15 October 2001 (copy enclosed) by the Director of Community Services advising of absence rates and absence management for the Department of Community Services for the period 2 July to 30 September 2001.

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4. **LAND ENCROACHMENT - SCOT ELLIS PLAYINGFIELDS, NEW MILL ROAD, KILMARNOCK (Pages 14-17)** - Submit report dated 23 October 2001 (copy enclosed) by the Director of Community Services requesting that the Committee declare surplus to requirements 2 areas of ground extending in total to 434 square metres or thereby (identified on the attached plan) and forming part of Scot Ellis Playingfields, Kilmarnock for disposal to Mr James Cuthbertson, Proprietor of the adjacent premises known as the Mill, New Mill Road, Kilmarnock.

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5. **SCOTTISH ENVIRONMENTAL PROTECTION AGENCY FLOODLINE (Pages 18-20)** - Submit report dated 9 October 2001 (copy enclosed) by the Director of Community Services advising of the introduction of the new National Floodline (0845 988 1188) and flood warning codes in Scotland on 1 November 2001.

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6. **CLEANSING - VEHICLE REPLACEMENT (Pages 21-25)** - Submit report dated 29 October 2001 (copy enclosed) by the Director of Community Services advising of the vehicle replacement requirements of the Cleansing DSO in financial year 2002/2003 and seeking approval for the acquisition of 3 refuse collection vehicles, 1 skip vehicle, 1 recycling vehicle, 1 mechanical sweeper and 2 pick-ups.

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7. **REPLACEMENT/ADDITION OF CEMETERY MACHINERY (Pages 26-27)** - Submit report dated 22 October 2001 (copy enclosed) by the Director of Community Services seeking approval to lease various types of equipment used to deliver the service of the Cemeteries Business Unit.

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8. **WASTE DISPOSAL CONTRACT - PROGRESS (Pages 28-31)** - Submit report dated 18 October 2001 (copy enclosed) by the Director of Community Services on progress made in terms of waste disposal.



9. **NEW CONTROLS ON OZONE DEPLETING SUBSTANCES: DISPOSAL OF REFRIGERATORS (Pages 32-36)** - Submit report dated 28 September 2001 (copy enclosed) on new legislation which will significantly affect the disposal of refrigerators.



10. **FOOD SERVICE PLAN (Pages 37-39)** - Submit report dated 29 October 2001 (copy enclosed) by the Director of Community Services advising of the production of a Food Service Plan and requesting that the Committee formally approves the Plan which reflects the Food Law and Enforcement Policies and Procedures as recommended by the Food Standards Agency.



11. **GATES GIFT/SCOTTISH EXECUTIVE PUBLIC LIBRARIES EXCELLENCE FUND (Pages 40-41)** - Submit report dated 18 October 2001 (copy enclosed) by the Director of Community Services advising that East Ayrshire Library, Registration and Information Services (EALRIS) has been allocated £14,000 by the Gates Gift/Scottish Executive Public Libraries Excellence Fund for a project entitled "Learning on the Move".



12. **CEMETERY PROGRESS REPORT (Item 15, Page 2076) (Pages 42-44)** - Submit report dated 23 October 2001 (copy enclosed) by the Director of Community Services on progress on various issues related to Cemetery Safety.



13. **SUMMER PROGRAMME FOR CHILDREN - EVALUATION REPORT (Pages 45-52)** - Submit report dated 22 October 2001 (copy enclosed) by the Director of Community Services providing a summary of the evaluation process associated with the Summer Activity Programme for Children.



14. **AWARDING OF CONTRACTS (Pages 53-58)** - Submit report dated 19 October 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted. The amounts shown are actual costs of the contracts and are exclusive of professional fees.



15. **PLAYPARK PROVISION (Pages 59-68)** - Submit report dated 24 October 2001 (copy enclosed) by the Director of Community Services on the progress made by the Member/Officer Working Group on Playparks and seeking approval for its recommendations regarding the future of the Council's Playpark provision throughout East Ayrshire.



16. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following resolution:- "That, under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involves the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act".

17. **BUDGETARY CONTROL SUMMARY STATEMENT OUTDOOR AMENITIES AND LEISURE MANAGEMENT TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 69-72)** - Submit joint report dated 30 October 2001 (copy enclosed) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for Outdoor Amenities and Leisure Management for the period ended 23 September 2001 (Period 6). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

18. **BUDGETARY CONTROL SUMMARY STATEMENT REFUSE COLLECTION AND STREET CLEANSING TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 73-76)** - Submit joint report dated 30 October 2001 (copy enclosed) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 23 September 2001 (Period 6). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**